



Apex Potting Shed Assembly Manual

Pressure Treated Tanalised Timber for Longer Lasting Life!

Ready To Build - 6ft Range

Total Sheds
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Version 1.4

Thank you for purchasing your Total Shed.

All of our sheds are made from only the finest selected timber which are (Tanalised), specially pressure treated for a longer and lasting durable life span to the elements.

Each shed is carefully packed and delivered on a pallet ready to be assembled.

**FEATURES NEW FLEXIBLE,
INTER-CHANGEABLE DESIGN
FOR YOUR INDIVIDUAL STYLE.**

2 Persons Recommended for Assembling Shed

Tools Required:



DRILL DRIVER



HAMMER



HAND SAW



STANLEY KNIFE

PLEASE NOTE: Use extreme caution when using any tools. Always wear safety gear where necessary. It is advisable that at least 2 or more persons assemble the shed for health and safety purposes. We are not responsible for any injuries caused whilst assembling this shed.

Ready to Build Shed



**DELIVERED FLAT PACKED IN
EASY TO INSTALL SECTIONS**

Featured Build of the Apex Potting Shed 6ft x 8ft
Includes 6x4ft to 6x20ft Instructions

www.totalsheds.co.uk

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PRE-ASSEMBLY

Unpacking your Parts

Unpack all of the components and check that you have all the parts required. Please use the checklist on previous page.

Carefully dispose of the delivery pallet and any excess timber.

Advisable: The underside of the floor must be treated with a quality wood preserver.

SET THE SHED FOUNDATION

This Manuals Diagrams are based on the
6ft x 8ft Apex Potting Shed



STEP • 1

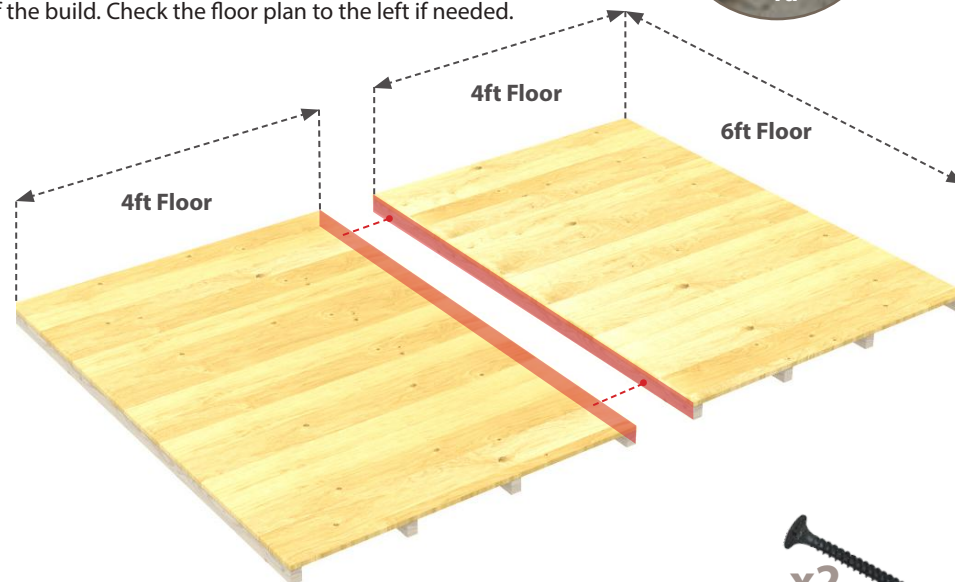
Recommended: Paint shed in an oil based treatment to prevent water ingress into the timber. Also silicon your windows (*Must silicon inside & outside*) to prevent rain water seeping through the gaps between glass and the timber.



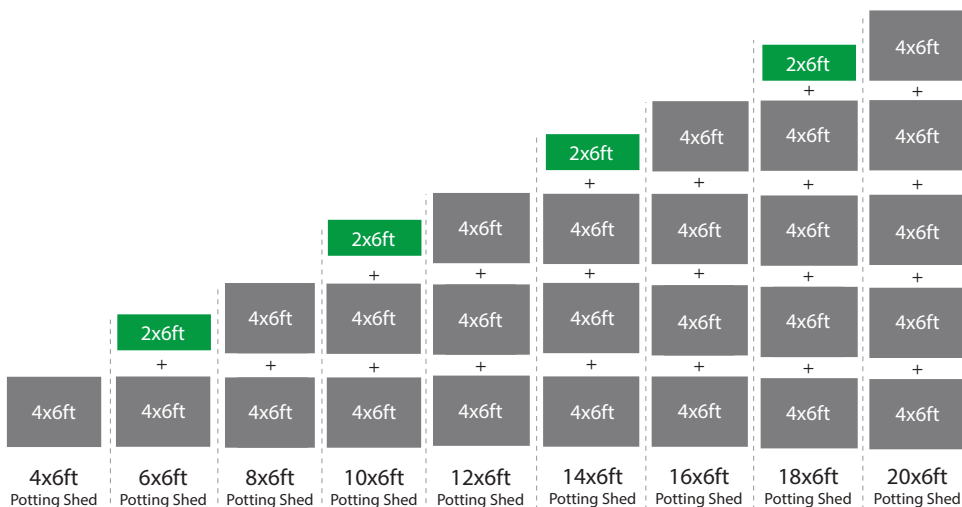
SHED FLOOR: Setting Shed Base

1a. Secure the **Floor Panels** sections together by screwing the floor bearers at each end where they meet as shown in diagram 1a.

1b. In this example, the shed starts off with a smaller floor panel. With some other sizes, you will begin with a 4ft Floor Panel on the left, and the smaller Floor Panel (2ft or 3ft) will be at the very right of the build. Check the floor plan to the left if needed.



● = Drill Points using screws provided as shown



STEP • 2

IMPORTANT

All Sheds With 4 or More Floor Pannels have the smallest Floor Panel on the Right End.

As shown on this diagram.



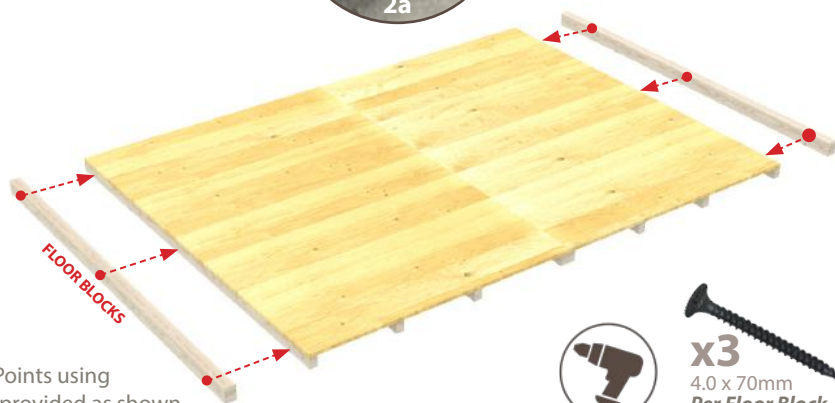
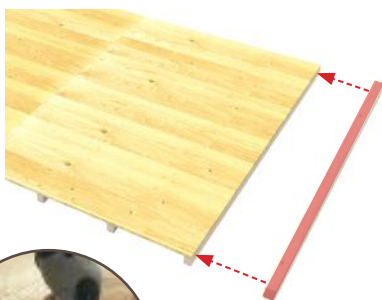
FLOOR & BLOCK ENDS

Add the Floor Block Ends (Heavy Duty Posts)

2a. Place the 6ft long Floor Block Ends provided on both ends of the floor alongside existing floor bearers as shown below.

2b. Fix together by screwing the Floor Blocks at each end as shown. Use the screws provided and make sure the ends are fixed securely. 2 screws on each Floor Block will suffice.

(Repeat for other side)



● = Drill Points using screws provided as shown



x3
4,0 x 70mm
Per Floor Block

STEP • 3

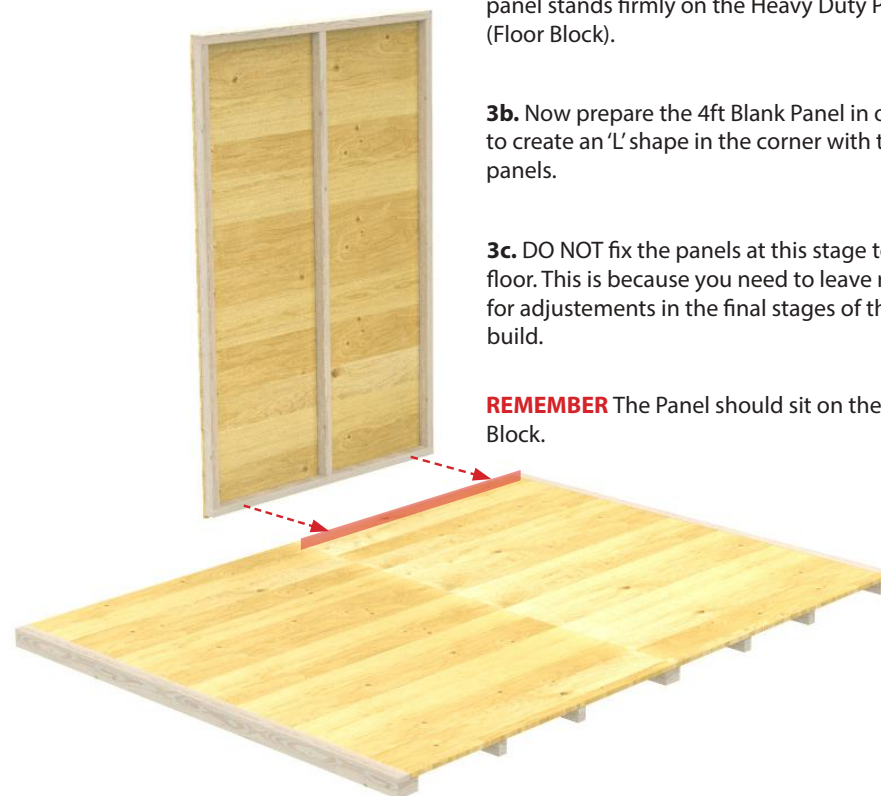
4ft BACK PANEL

Place first panel againts far right of shed floor as shown.

(4ft wide blank panel)



4FT BACK PANEL



3a. Place the 4ft Blank Panel against the far right side of the Shed Floor. Make sure the panel stands firmly on the Heavy Duty Post (Floor Block).

3b. Now prepare the 4ft Blank Panel in order to create an 'L' shape in the corner with the two panels.

3c. DO NOT fix the panels at this stage to the floor. This is because you need to leave room for adjustments in the final stages of the shed build.

REMEMBER The Panel should sit on the Floor Block.

STEP • 4

SIDE PANEL

Fix 4ft Wide Blank Sections. Create a Corner for Balance.



SIDE PANELS

4a. Place a 4ft Blank Panel side as shown below. Repeat this step for all larger sheds. Please use reference on left for additional sections required according to your shed size.

4b. Screw the panels alongside the framework as shown in Diagram 4b.

INFORMATION

Not all Sheds will have the same panel arrangement. Please Ensure that the 4ft Panels are central for all builds.



● = Drill Points using screws provided as shown



STEP • 5

4ft REAR PANEL

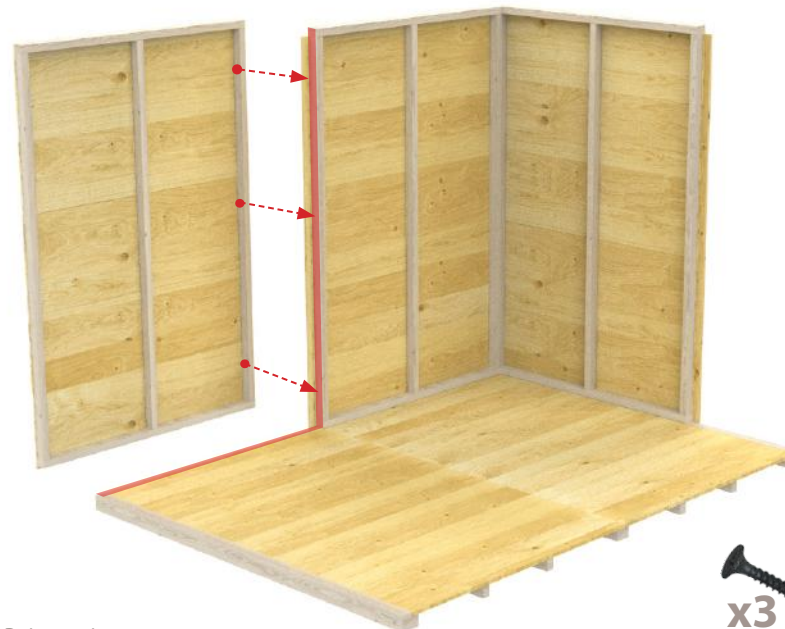
Fix 4ft Wide Blank Section Rear Panel 4ft Section



4ft REAR PANEL

5a. Place the 4ft Blank Panel as shown along the side of the shed floor aligning with the edge of the side Floor Block.

5b. DO NOT fix the panels to the floor to leave room for adjustments in the final stages.



● = Drill Points using screws provided as shown



STEP • 6

2ft WINDOW PANEL

Place the Window panel against far right of shed floor as shown.

NOTE: Place panel to sit firmly on the side Floor Block. See Diagram 5a

2ft WINDOW PANEL

6a. Place the 2ft Window Panel as shown along the side of the shed floor aligning with the edge of the side Floor Block. Secure the Panel in place using three 70mm Screws. This Panel should but up perfectly to the edge of the Floor Block.



● = Drill Points using screws provided as shown



x3
4.0 x 70mm
Per Panel Edge

STEP • 7

4ft FRONT WINDOW PANEL

Fix the First 4ft Window Panel



4FT WINDOW PANEL

7b. Place 4ft Window Panel as shown and fix in place at the meeting points with screws. Fix the panel sides with 3 screws. Do not fix the panel down to the floor.

DID YOU KNOW?

Window and Door panels can be substituted for a side panel of the same size.



● = Drill Points using screws provided as shown



x3
4.0 x 70mm
Per Panel Edge

STEP • 8

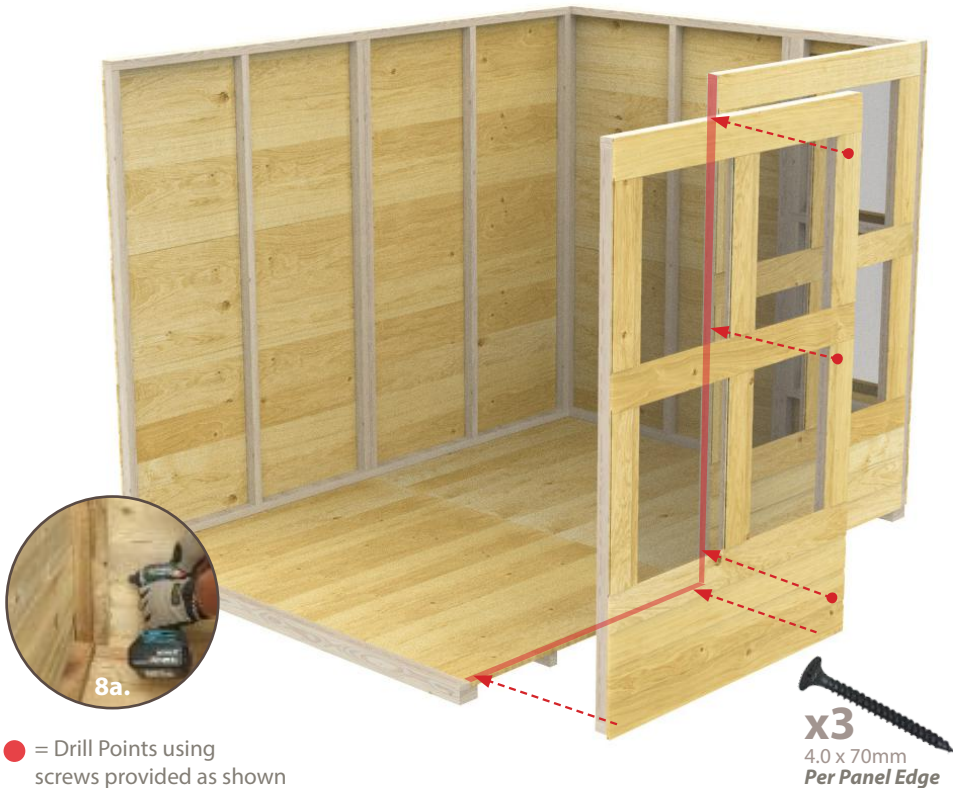
4FT FRONT WINDOW PANEL

Attach Second 4ft Window Section



4FT WINDOW PANEL

8a. Place a 4ft **Window Panel** side as shown below. Repeat this step until all **Window Panels** are in place. Use three Screws to fix the panels in place. Do not fix the Panel down to the floor.



STEP • 9

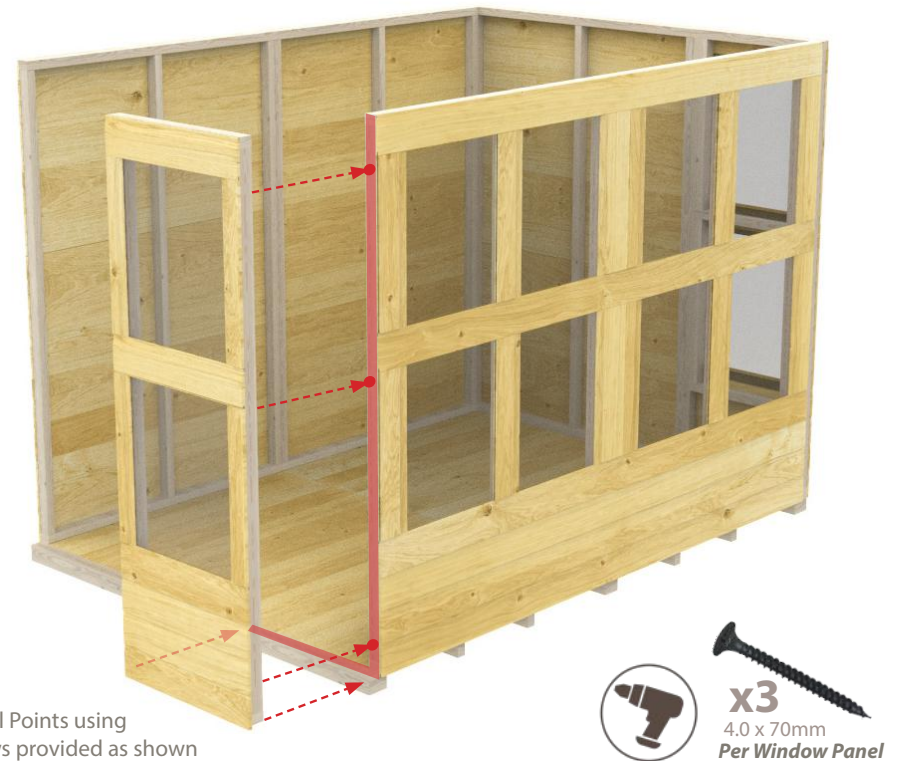
2FT WINDOW PANEL

Attach Last Window Panel in Place



2FT FRONT WINDOW PANEL

9a. Now place the 2ft **Window Panel** as shown. Fix together with screws to the right **Blank Panel** framework. This may be an awkward step, but take care when screwing these two panels together.



DOOR PANEL

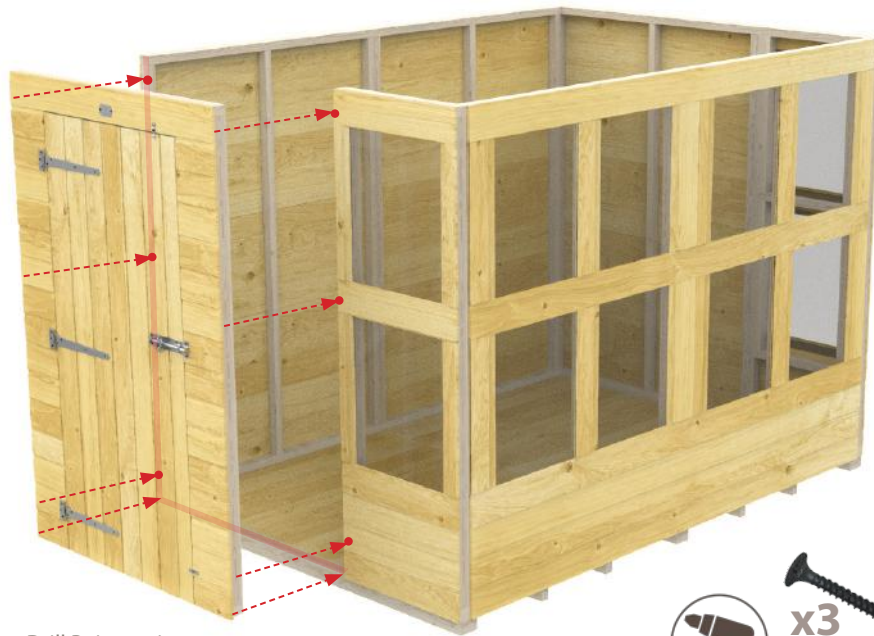
Attach Door Panel Next to the 2ft Window Panel



4ft DOOR PANEL

10a. Now place the 4ft Door Panel as shown. Fix together with screws to the left Blank Panel framework. Use three 70mm screws to fix the panel in place.

10b. Now that all Panels have been placed, you can now check to make sure that the build is square and everything lines up. Screw the panels down to the floor. Use 3x 70mm screws per panel.



● = Drill Points using screws provided as shown



APEX ROOF GABLE ENDS

(Set Frame for roof sections)

Now attach all the 6ft Apex Gable Ends and the 6ft Apex Truss



6ft APEX ROOF GABLE ENDS

11a. Place the the Roof Gable Ends as shown below. The 2 outer sections will be fully framed as below and any centre trusses will fit in between all panel meeting points.

11b. Truss must sit in between panel sections where two panels meet.

Ensure the Gable Ends slot neatly in to the current Tongue & Groove over lower section, then screw down using the framework behind.



● = Drill Points using screws provided as shown



STEP • 12

SIDE & CORNER STRIPS

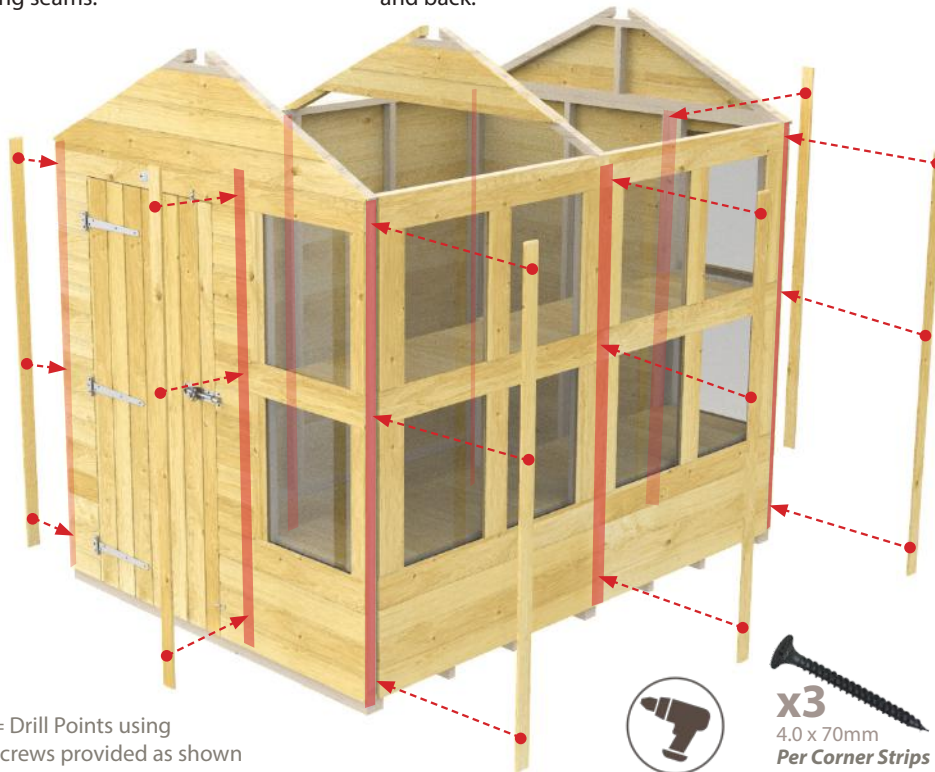
Hide the panel edges.
Cover the framework & seams.



PENT FRONT TOPS

12a. Use all the Side/Corner Strips to finish off the shed, by covering any exposed framework and the panel joining seams.

12b. Fix the strips down by using 3 screws to secure them to the Shed. This will create a nice finish and hide any gaps on the outer walls of framework, front and back.



● = Drill Points using screws provided as shown



STEP • 13

APEX ROOF PANELS

Place 4ft Roof section.
Repeat for all Roof Panels

Repeat this for all roof panels, making sure each panel is sitting on its corresponding sized front/back panel.

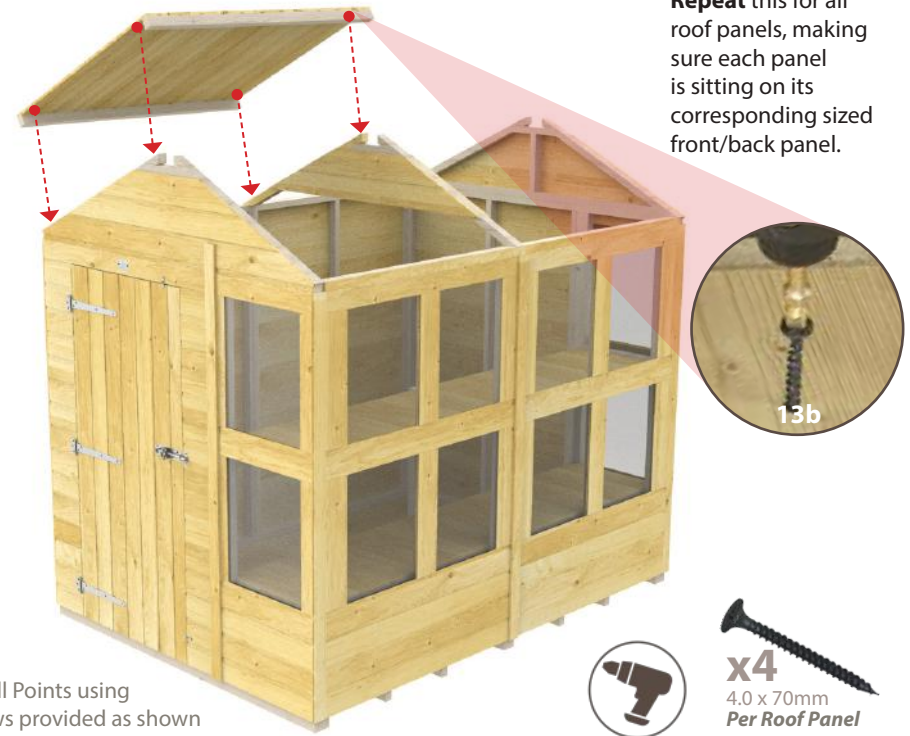


APEX ROOF PANELS

13a. Place the Roof Panel in place. Repeat this stage for models as shown below. Repeat placing the roof panels corresponding to the panel size for the Floor Front an Rear.

13b. Screw the Roof Panel down by screwing into the sides of the frame posts. The Roof Panels will sit nicely inside of the Angle Tops as shown the next step.

Repeat this for all roof panels, making sure each panel is sitting on its corresponding sized front/back panel.



● = Drill Points using screws provided as shown



CUTTING THE ROOF FELT

Use the felt table to cut your felt to the correct size



CUTTING THE ROOF FELT

14a. Use the Stanley knife to cut your felt into the correct size. Using the table below, find the Build size that you have and cut your felt down to achieve the size that you will need.

Example:

Apex Potting Shed 6ft x 8ft

The 6 by 8 Shed needs 5 sheets of felt. All at 9ft each.



		Build Depth				
		4ft (x3)	5ft (x3)	6ft (x5)	7ft (x5)	8ft (x5)
Build Length	4 ft	5ft	5ft	5ft	5ft	5ft
	5 ft	6ft	6ft	6ft	6ft	6ft
	6 ft	7ft	7ft	7ft	7ft	7ft
	7 ft	8ft	8ft	8ft	8ft	8ft
	8 ft	9ft	9ft	9ft	9ft	9ft
	9 ft	10ft	10ft	10ft	10ft	10ft
	10 ft	11ft	11ft	11ft	11ft	11ft
	11 ft	12ft	12ft	12ft	12ft	12ft
	12 ft	13ft	13ft	13ft	13ft	13ft
	13 ft	14ft	14ft	14ft	14ft	14ft
	14 ft	15ft	15ft	15ft	15ft	15ft
	15 ft	16ft	16ft	16ft	16ft	16ft
	16 ft	17ft	17ft	17ft	17ft	17ft
17 ft	18ft	18ft	18ft	18ft	18ft	
18 ft	19ft	19ft	19ft	19ft	19ft	
19 ft	20ft	20ft	20ft	20ft	20ft	
20 ft	21ft	21ft	21ft	21ft	21ft	

ATTACH THE ROOF FELT

Use the felt lengths provided.



ROOF FELT

15a. Apply the roof felt as shown. Apply lower levels first to create correct rain run off positions.

15b. Using a hammer, tack down the felt with the tacks provided in a neat fashion.



15c. Trim down excess felt with a stanley knife. Remember to overlay the 1st felt to avoid rain leaks.

15d. Tuck and fold edges neatly and tack in place to hide any loose edges. Check that all areas are covered and there are no holes to avoid any rain water getting through your felt roof.

STEP • 16

ATTACH FELT STRIPS

Create the Final Roof Edges.
Final steps finishing off the roof.



FELT STRIPS

16a. Using the **Felt Strips** provided cover the edges of the front and back **Gable**.

16b. Drill in the **Felt Strips** as shown on front and back of the shed to finish the roof off. Use the framework of the roof blocks to screw the felt strips into.



NOTE:
Location of the Felt Strips

● = Drill Points using screws provided as shown

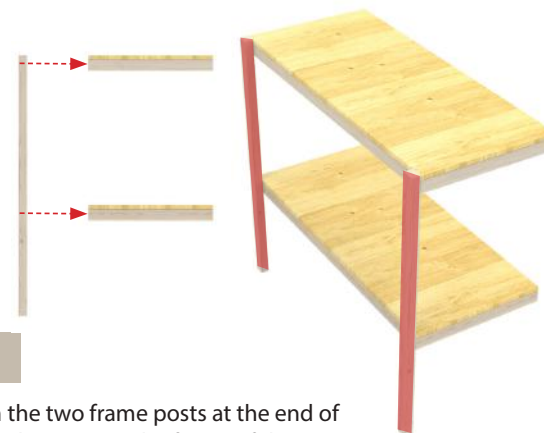
16c. Felt Strips must be same height as roofing felt to allow rain water to run off. See Diagram on the right.

x2
4.0 x 38mm
Per Felt Strip

STEP • 17

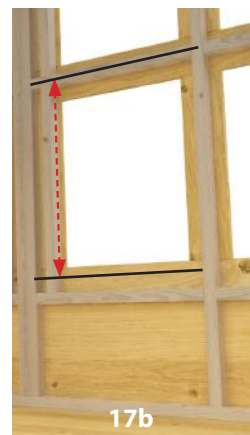
CONSTRUCTING THE SHELF

Adding the Two Frame Posts and connecting the shelves



CONSTRUCTING THE SHELF

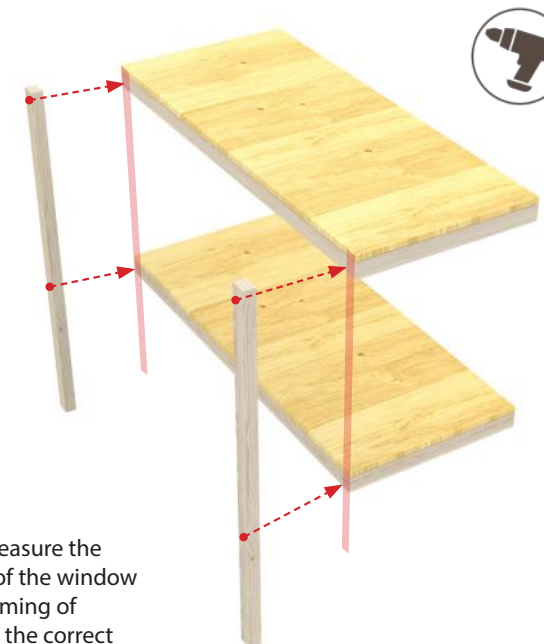
17a. Using the screws provided, attach the two frame posts at the end of the top Shelf Panel. Do this by securing the posts to the frame of the top shelf panel.



17b

17b. Once the top panel is in place, measure the distance of the framing on the inside of the window panel from the above to the below framing of the bottom window. This will give you the correct placement of the second Shelf Panel. (About 10cm from the bottom frame post).

● = Drill Points using screws provided as shown



x2
4.0 x 70mm
Per Frame Post

STEP • 18

SECURE THE SHELVING SECTIONS IN PLACE

(If 6ft, 10ft, 14ft or 18ft Start with the 2ft Shelf Section).

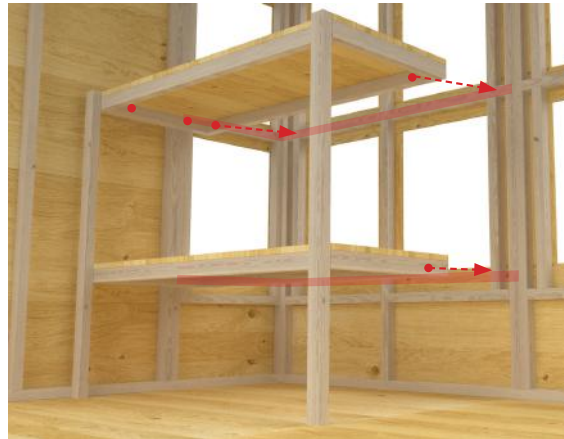
SECURING THE SHELVES

18a. Insert the shelf assembly into the correct section of the shed interior.

18b. Use 4.0 x 70mm screws to secure the shelving panels in place. Use 4 screws per shelf panel to ensure that the section is properly secured.

18c. Repeat this for all shelving sections. For the 6ft, 10ft, 14ft and 18ft Builds, the 2ft section will always be first.

● = Drill Points using screws provided as shown



x4
4.0 x 70mm
Per Shelf Panel

STEP • 19

DIAMOND CAPS

Add the Finishing Touch. (Optional)

Total Sheds
Unit 1 Park Lane,
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DIAMOND CAPS



Congratulations

x1
4.0 x 38mm
Per Diamond Cap

Timber is a naturally grown product and may shrink and warp when dried out, timber is a porous material which can absorb water. Although all of our buildings come pressure treated we strongly advise the building is re-treated with an oil/spirit based treatment inside and out to make the timber water repellent and to preserve the quality and life of the product.